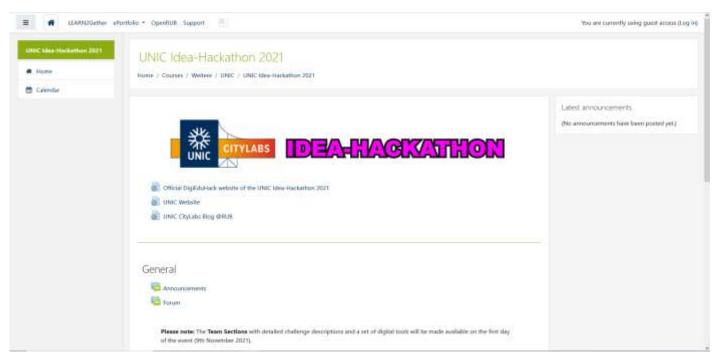
UNIC Idea-Hackathon 2021

Guide to the Moodle course

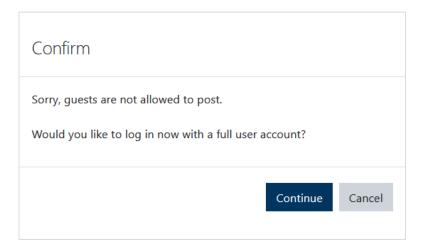
https://moodle.ruhr-uni-bochum.de/course/view.php?id=41479



This is how the landing page of our Moodle course looks like, when you have browsed to the URL: https://moodle.ruhr-uni-bochum.de/course/view.php?id=41479

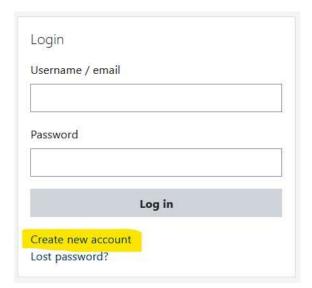
The landing page is open publicly. We recommend you to register a full user account for free, which is based on your e-mail address. **Cookies** must be enabled in your browser.

You can read the **forums** and **announcements** as a guest, but you're not allowed to post or reply as a guest. To post or reply you need to be logged in with a full user account.



To register a new user account for free, please click on <u>Home</u> or browse to <u>https://moodle.ruhr-uni-bochum.de/?lang=en</u> and change the **language settings** according to your preference in the top bar as shown in the screenshot below:





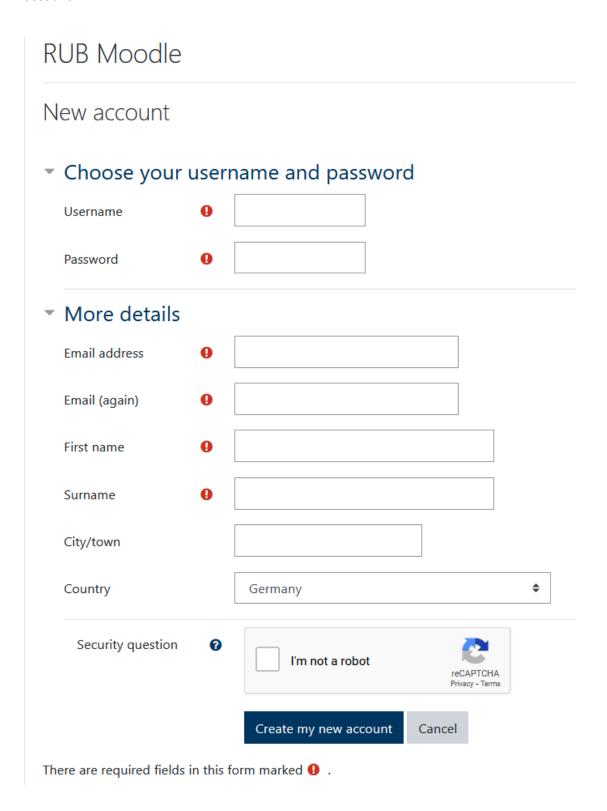
In the right sidebar menu, click on <u>Create new account</u> or navigate to this URL: https://moodle.ruhr-uni-bochum.de/login/signup.php

Next, you will see the **Terms of Use** and the **Privacy Policy** (right now only in German, unfortunately – our colleagues are working on the English translation). On the following pages, we have provided you with the English DeepL-translations of the Terms of Use and the Privacy Policy for RUB-Moodle.

You can accept the Terms of Use by clicking on the dark blue button at the bottom of the page: "I agree to the Nutzungsbestimmungen". Then, you can accept the Privacy Policy by clicking on the dark blue button at the bottom of the page: "I agree to the Datenschutzerklärung".

If you have any questions regarding the Terms of Use or the Privacy Policy before you accept them, please feel free to contact us: rubel@rub.de, philipp.dorok@rub.de

After you have accepted the Terms of Use and the Privacy Policy you will see a form to register your RUB-Moodle account:



Please proceed with the required steps to register your user account.

When you have successfully logged in, you can use all activities in our Moodle course, including posting and replying in the forums.

If you have any questions or need support, please feel free to contact us: rubel@rub.de, philipp.dorok@rub.de

Allgemeine Nutzungsbestimmungen für das Learning Management System Moodle der Ruhr-Universität Bochum

English Translation: (The German original text is the legally binding version.)

General Terms of Use for the Learning Management System Moodle of the Ruhr-University Bochum

Preamble

IT.Services of the Ruhr-Universität Bochum operates the Learning Management System (LMS) Moodle together with the Center for Science Didactics in order to promote eLearning at the Ruhr-Universität Bochum and to make it accessible on a uniform platform. These General Terms of Use govern the use of the LMS.

§ 1

Scope of Application

The general terms and conditions of use for the LMS apply to anyone who uses the LMS as an authorized user within the meaning of § 2 of the general terms and conditions of use.

§ 2

Right of use

- (1) All persons studying, teaching and researching at the Ruhr-Universität Bochum are entitled to use the LMS. In addition, persons belonging to institutions with which cooperation agreements for the use of the learning platform have been concluded are entitled to use the platform. Thus, members of the University of Duisburg-Essen and the Technical University of Dortmund may also use the LMS through the UA Ruhr cooperation agreement. Furthermore, persons who are in a teaching or research context with the Ruhr-Universität Bochum are authorized to use the LMS.
- (2) The use of the LMS is free of charge for authorized users.

§ 3

Registration

- (1) The use of the service requires prior registration of the interested parties. Members of the Ruhr-Universität Bochum can log in to the learning platform with their central user account (RUBIKS account/loginID), members of the University of Duisburg-Essen, the Technical University of Dortmund log in with the login data of their university. External users create an account manually.
- (2) The data provided during registration must be correct and complete.
- (3) Members of the Ruhr-Universität Bochum and members of the Universities of Duisburg-Essen and Dortmund use the password that belongs to their LoginID. External users receive their own password, which must be kept strictly secret. Users must ensure that third parties do not gain knowledge of the password.
- (4) Teachers can name staff members of their courses who are also authorized to provide materials.

Duties of the users

- (1) The LMS is available to users exclusively for university purposes. Any other use, in particular for business, commercial or private purposes, is not permitted.
- (2) It is not permitted to pass on the e-mail addresses of other users registered in the system.
- (3) The contact between the operator and users is exclusively handled via the e-mail account stored in the system. Users must ensure that they can be reached under this account.
- (4) The use of the statistical data of the LMS for performance and behavioral controls and assessments is not permitted.
- (5) Every user is obligated to comply with all legal provisions, in particular the provisions of copyright law and data protection.
- (6) Each user is responsible for ensuring that the materials he/she posts do not infringe the rights of third parties and do not otherwise violate any legal regulations, in particular copyright, competition or data protection regulations. It is not permitted to exchange, use or distribute copyrighted works via the LMS if the legal requirements for this are not met. Before setting links, the linked content must be checked for legal violations. Links to illegal sites, in particular those with extremist, inciting or insulting content, are not permitted.
- (7) The regulations of paragraph 6 also apply to statements made within the framework of communication functions.

§ 5

Misuse

- (1) The user shall refrain from any kind of misuse of the LMS pursuant to § 5 para. 2 of these Terms of Use. He/she shall be obliged to work exclusively with user IDs that he/she has been permitted to use. The passing on of user IDs and passwords is prohibited. The user must take precautions to prevent unauthorized third parties from gaining access to the LMS.
- (2) Misuse shall be deemed to have occurred in particular if the LMS is used to
- a) data is changed, deleted, suppressed or made unusable without authorization,
- b) material of unconstitutional organizations or unconstitutional, in particular racist, ideas are disseminated,
- c) pornography is disseminated,
- d) offenses against personal honor, in particular insult or defamation, are committed
- e) or otherwise violates legal regulations (e.g. Criminal Code, Youth Protection Act, Data Protection Act, Copyright Act, Trademark Act) or internal RUB regulations, in particular these General Terms of Use,
- f) the reputation of the Ruhr-Universität Bochum is damaged or the use is contrary to its interests.
- (3) The Ruhr-Universität Bochum reserves the right to randomly check the content of course materials provided. Content that violates applicable law may be removed by the operator without notice.

§ 6

Exclusion from use

- (1) Users who violate these Terms of Use may be temporarily or permanently excluded from using the LMS. The exclusion is always preceded by a request to refrain from the offending behavior and a written or oral hearing of the user, in which the possibility of exclusion is pointed out.
- (2) Users who have been excluded may be readmitted if it is ensured that the abusive behavior will cease in the future.
- (3) Paragraphs 1 and 2 shall apply mutatis mutandis in the event that the operator of the LMS has reasonable suspicion of systematic infiltration of internal security measures (e.g. e-mail abuse, inclusion of harmful components such as viruses, worms, Trojan horses).
- (4) In the interest of economical administration of the system, the Ruhr-Universität Bochum reserves the right to delete the user authorization of users who have not logged into the LMS within the past twelve months or whose RUBIKS account is no longer valid without further notice.

§ 7

Observance of other regulations

- (1) Regulations of the staff representation law and existing service agreements, namely the framework service agreement on the introduction and use of data processing systems at the Ruhr-Universität Bochum, must be observed insofar as the user is subject to them. Further information can be obtained from the responsible staff council.
- (2) The regulations of the teaching and examination regulations are to be observed.

§ 8

Liability

- (1) In the event of a culpable breach by the user of legal obligations or the obligations regulated in these general terms of use, the user shall be liable in accordance with the statutory provisions. For civil servants, Section 41 of the State Civil Servants Act shall apply and for salaried employees and workers, Section 3 (7) of the TV-L or corresponding provisions of collective bargaining agreements shall apply; in the absence of any special legal provision, users shall be liable for intent and negligence.
- (2) IT.Services cannot guarantee the permanent availability of the online connection. IT.Services shall endeavor to avoid temporary interruptions of service due to maintenance times and/or system-immanent disturbances of the Internet, but cannot assume any warranty in this respect either.
- (3) The Ruhr-Universität Bochum shall only be liable for grossly negligent and intentional breaches of duty. This applies in particular to damage caused by the downloading of materials or software and other transactions on technical equipment of the users.

§ 9

Rights of use

- (1) Upon registration, the user is granted a simple, non-transferable right to use the LMS.
- (2) The Ruhr-Universität Bochum shall remain the owner of all property rights, copyrights, exploitation rights and other rights. This shall also apply if the user modifies data in a permissible manner or connects it to his/her own programs or databases. In the case of changes or connections in this sense or in the case of the creation of program copies required for use, the user shall affix a copyright notice referring to the Ruhr-Universität Bochum.
- (3) The user's copyrights to the content created by him/her shall remain with him/her.
- (4) Storage space made available to the user may only be used to store the content created.

§ 10

Modification of the Terms of Use

- (1) The Ruhr-Universität Bochum reserves the right to amend and supplement these Terms of Use with effect for the future.
- (2) The operators are entitled to make decisions in individual cases by which the general terms of use are concretized or extended.
- (3) Changes must be announced in writing in the LMS with a reference to the website where the respective current terms of use can be viewed.

(Translated with www.DeepL.com/Translator (free version))

Datenschutzerklärung für das Learning Management System Moodle der Ruhr-Universität Bochum

English Translation: (The German original text is the legally binding version.)

Privacy Policy for the Learning Management System Moodle of the Ruhr-University Bochum

The responsible party within the meaning of the EU General Data Protection Regulation (GDPR) and other national data protection laws of the member states as well as other data protection regulations is:

Rector of the RUB Prof. Dr. Dr. h. c. Martin Paul Ruhr University Bochum UV 3/390 44780 Bochum E-mail: rektor@rub.de

The data protection officer of the responsible person is:

Dr. Kai-Uwe Loser dsb@rub.de https://dsb.ruhr-uni-bochum.de/

As a matter of principle, we collect and use personal data of our users only to the extent necessary to provide Moodle. This is done for the purpose of performing the task assigned to us (support of teaching and research) in accordance with Art. 6 para. 1 lit. e DSGVO. Insofar as we obtain consent for processing operations of personal data, Art. 6 para. 1 lit. a DSGVO serves as the legal basis.

(1) When using Moodle, the following data is collected:

- Connection data (e.g. IP address, browser type, date and time of access).
- Access data: Username, password in encrypted form, email address, first name, last name, matriculation number (RUB members only).
- Content data (e.g. uploaded files, forum posts, texts, etc.)
- Test data in the context of examinations and tests

The temporary storage of connection data, in particular the IP address, by the system is necessary to enable Moodle to be delivered to the user's computer. For this purpose, the user's IP address must remain stored for the duration of the session. The legal basis for the temporary storage of the data is Art. 6 para. 1 lit. e DSGVO.

Connection data

The storage of connection data, in particular the IP address, by the system is necessary to enable delivery of the website to the user's computer. For this purpose, the IP address of the user must remain stored for the duration of the session. The data (connection data) is also stored in log files. We use the data to optimize the website and to ensure the security of our information technology systems. In these purposes, we fulfill the task assigned to us according to Art. 6 para. 1 lit. e DSGVO. The data is deleted as soon as it is no longer required to achieve the purpose for which it was collected. In the case of the collection of data for the provision of Moodle, this is the case when the respective session has ended. The data in the log files are deleted after 7 days.

Registration (access data)

In order to use Moodle, it is necessary to register by providing personal data. The following data is collected as part of the registration process:

Username
Password in encrypted form
E-mail address
First name
Last name
Matriculation number (RUB members only)

You will be informed about the processing of this data when you register for the first time. The legal basis for the processing of the data is Art. 6 para. 1 lit. e DSGVO.

The user's registration is necessary for the provision of Moodle content and functions for the purpose of conducting research and teaching. The data will not be passed on to third parties.

The data will be deleted when the user account is deleted. Users can have their user account deleted or corrected at any time. To do so, simply send an informal e-mail to the Moodle Helpdesk at moodle@rub.de. Users can have their access data corrected at any time. To do so, simply send an informal e-mail to the Moodle helpdesk at moodle@rub.de. This will not be communicated to other users.

Content and test data

When using Moodle, content is added in the form of files, links, text input, and the like. Moodle associates the data entered with a person. Input within activities in Moodle, e.g. tests or assignments, can also be assessed, for example in the form of points or grades. These can be self-monitoring, study or examination grades. The uploading and posting of content as well as its assessment serves the purpose of conducting research and teaching. The legal basis for processing the data is Art. 6 (1) lit. e DSGVO.

Test data will only be passed on to other persons if this is necessary in the context of exam administration. Examination results are passed on to the respective examination offices and examination boards. In the event of objections or other facts relating to examination law that require detailed clarification, this also applies to the other data.

(Translated with www.DeepL.com/Translator (free version))